

Pursuant to Article 50 of the Energy Law ('Official Gazette RS', № 84/04), the Minister of Mining and Energy passes the following

Rulebook on Requirements Regarding Professional Staff and Terms of Issuing and Revoking of Energy Activities Licenses

*This Rulebook was published in the 'Official Gazette RS',
№ 117/2005 from December 30, 2005*

I. BASIC PROVISIONS

Article 1

This Rulebook prescribes more closely the conditions regarding professional staff required for carrying out technical operation in energy facilities, i.e. maintenance of natural gas transport and distribution facilities and for operators within these facilities, terms and methods for issuing and revoking energy activities licenses, record-keeping on issued and revoked licenses.

Article 2

The license for carrying out energy activity shall be obtained by legal persons and entrepreneurs (hereinafter referred to as: 'the energy entity') prior to the commencement of energy activity, pursuant to the law regulating energy activities (hereinafter referred to as: 'the Law') and this Rulebook.

The energy entity shall obtain the licence for each energy activity individually.

II. MORE DETAILED CONDITIONS REGARDING PROFESSIONAL STAFF

Article 3

For acquiring energy license for electricity generation, heat generation in CHPs, electricity transmission and transmission system operation, electricity distribution and electricity distribution system operation, oil derivatives production, oil transport via oil pipelines, oil derivatives transport via product pipelines oil and oil derivatives storage, natural gas storage and natural gas storage operation, the energy entity shall have at least two persons employed for carrying out technical operation over work process with a university degree from the corresponding technical, i.e. technological field with at least three years of work experience on technical operation activities.

For acquiring energy license for natural gas transport and natural gas transport system operation, natural gas distribution and natural gas distribution system operation, the energy entity shall meet requirements defined by the Rulebook on Requirements Regarding Professional Staff for Carrying out Energy Activities of Natural Gas Transport and Distribution ('Official Gazette RS', № 93/05).

III. TERMS AND METHODS OF LICENSE ISSUING

Article 4

The Energy Agency of the Republic of Serbia (hereinafter: the Agency) shall issue a license, upon the energy entities application, for the following activities:

- 1) Electricity generation of the total installed capacity of 1 MW or higher;
- 2) Heat generation in combined heat and power plants (combined generation processes);
- 3) Electricity transmission;
- 4) Transmission system operation;
- 5) Electricity market organisation;
- 6) Electricity trade for the purpose of supply of tariff buyers;
- 7) Electricity distribution;
- 8) Electricity distribution system operation;

- 9) Electricity retail for the need of tariff buyers;
- 10) Electricity trade within electricity market;
- 11) Oil derivatives production;
- 12) Oil transport via oil pipelines;
- 13) Oil derivatives transport via product pipelines;
- 14) Oil and oil derivatives storage;
- 15) Oil and oil derivatives trade;
- 16) Natural gas transport;
- 17) Natural gas transport system operation;
- 18) Natural gas storage;
- 19) Natural gas storage operation;
- 20) Natural gas distribution;
- 21) Natural gas distribution system operation;
- 22) Natural gas retail for tariff customers;
- 23) Natural gas trade for tariff customers;
- 24) Natural gas trade in the free market.

The local government authority (hereinafter: competent authority) shall issue licenses, according to local government authority regulations, for energy activities heat generation and distribution in heating plants.

Article 5

Application for energy license shall be submitted to the Agency on the Form P-1, i.e. to the competent authority on Form P-2, printed with this Rulebook.

Forms from Paragraph 1 herein shall contain in particular the following data:

- 1) General data on the applicant;
- 2) The list of basic data on energy entities;
- 3) Data on professional competence for carrying out energy activities;
- 4) Statements of the license applicant.

Article 6

The energy entity shall submit, with the application form from Article 5, Paragraph 1 of this Rulebook, evidence of met requirements regarding professional staff and other requirements stipulated by the law, including:

- 1) The report of the competent inspector on the requirements regarding professional staff;
- 2) Account number from the Serbian corporate entities register verifying that the energy entity is registered for carrying out energy activity for which the license application was submitted and establishment act of the company, whereas the energy entity carrying out energy activity of public interest, not established by the state or the local government shall submit the Concession Contract, i.e. Act on Empowerment for carrying out energy activity of public interest.

Along with the evidence from Item 2), the statement on the legal right for the utilisation of the facility in which energy activity is carried out shall be submitted.

- 3) The report of the competent inspector confirming that energy facilities, plants, devices and installations used for carrying out energy activity meet terms and conditions defined in:
 - (1) Technical regulations;
 - (2) Energy efficiency regulations;
 - (3) Fire and explosion protection regulations;
 - (4) Environmental regulations.

The report of the inspector from Item 3) herein made in the course of inspection, i.e. in the course of operation of technical and other required conditions for the facility in which energy activity is carried out, shall contain the list of inspected facilities and the report of the technical state of the facilities, devices and plants employed for carrying out energy activity and the fulfilment of other requirements stipulated for the type and use of the facility. The report of the inspector shall also contain a conclusion on the fulfilment of stipulated conditions for licence issuing;

- 4) The business bank statement certifying that the energy entity possess sufficient funds for carrying out energy activity or that it can provide them in the scope required for carrying out the energy activity for which the license application is submitted;

Together with the evidence from the first paragraph of this Item, a balance sheet shall be submitted for the previous two years, i.e. for the shorter period if the energy entity has been carrying out the energy activity less than two years, while the applicant that has not been carrying out energy activity prior to license application shall submit an opening balance sheet, as well as the solvency document issued pursuant to the law;

- 5) The act of the competent authority certifying that members of the management body have not been legally convicted for criminal acts related to some corporate activity.

Article 7

License requirements set by Law and this Rulebook shall be met during the license validity period.

The licensee shall inform the Agency, i.e. the competent authority on the fulfilment of conditions from Paragraph 1 herein, pursuant to the Law.

Article 8

Evidence from Article 6 of this Rulebook shall be submitted as originals or certified copies, whereas, evidence from Article 6, points 2), 4) and 5) may not be older than four months as of the date of license application.

If the energy entity applies for more energy licenses within 30 days as of the first application, the Agency, i.e. the competent authority may accept photocopies of already submitted evidence, providing that the applicant submits a written statement that originals or certified transcripts were submitted with the first license application.

Article 9

The Agency, i.e. the competent authority, based on documents and data submitted with the license application, shall verify whether the license requirements, stipulated by the Law and this Rulebook, were met and pass a decision by which a license is issued or declined.

If the license application is incomplete or it does not contain all required documentation, the Agency, i.e. the competent authority, shall inform the applicant within fifteen days as of the license application and set a reasonable deadline for submitting additional required documentation.

In case the applicant does not submit the requested documents and data within the set deadline, the Agency, i.e. the competent authority shall decline the license application.

Article 10

The Agency, i.e. the competent authority shall issue the act from Article 9, Paragraph 1 of this Rulebook within 30 days as of license application.

Article 11

The license validity period may be extended at the request of the energy entity.

The request for extension of license validity shall be submitted to the Agency, i.e. the competent authority, 30 days at the latest prior to the expiry of the license validity period.

Along with the license application from paragraph 2, the licensee shall herein submit evidence from Article 6, Items 1), 2) and 3) of this Rulebook.

If the licensee validity period has expired, the energy entity may obtain a new licence according to the procedure stipulated by the Law and this Rulebook.

Article 12

The act on license issuing shall contain precise data on the licensed energy entity (company, head office, company's identification number, tax payer identification number, etc), energy activity for which the license is issued, validity period of the license and other data pursuant to the Law and this Rulebook.

Based on the act on licence issuing, the licensee shall receive an official certificate.

Article 13

The Agency, i.e. the competent authority shall pass an act on license fee, simultaneously with license issuing or, at the latest, within 30 days as of license issuing. The license fee, to be paid during license validity period, shall be set in accordance with criteria and standards for setting license fee, which are passed by the Agency, i.e. the competent authority pursuant to the Law.

Criteria and standards from Paragraph 1 herein shall be published in the '*Official Gazette of the Republic of Serbia*'.

IV. LICENSE REVOCATION

Article 14

The License may be temporarily or permanently revoked from the energy entity:

- 1) If it ceases to meet one of the requirements stipulated by the Law and this Rulebook;
- 2) If the Agency, i.e. the competent authority, determines that the energy entity does not set energy and services prices at approved level or in accordance with the tariff system;
- 3) If the energy entity does not maintain energy systems in the proper and secure state and in accordance with technical regulations for energy entities operation;
- 4) If the energy entity does not comply with other requirements for carrying out energy activity stipulated by the Law (does not provide regular energy supply of tariff customers, does not keep separate accounts pursuant to the Law, does not provide customer protection regarding applications for connection or does not comply with other stipulated requirements).

Article 15

The Agency, i.e. the competent authority may temporarily or permanently revoke the license from the energy entity upon the proposal of the competent inspector or under legal duty.

Based on the proposal of the competent inspector, the Agency, i.e. the competent authority may revoke the license if the energy entity ceases to meet requirements from Article 6, Item 1), 2) and 3) of this Rulebook.

The proposal of the competent inspector for license revocation, from paragraph 2 herein, shall be submitted to the Agency, i.e. the competent authority along with the inspection report listing irregularities that are the cause for license revocation proposal.

Article 16

The Agency, i.e. the competent authority may under legal duty pass an act on revocation of a license from the energy entity which ceases to meet one of the requirements from Article 6, Items 4) and 5) of this Rulebook. Also, the Agency, in line with the competence entrusted to it by the Law, may revoke the license if it determines that the energy entity does not meet requirements regarding application of tariff systems, separation of accounts, customer protection and carrying out other activities stipulated by the Law.

Article 17

The Agency, i.e. the competent authority shall pass an act on temporary license revocation, setting the period during which the energy entity shall remove all determined irregularities.

The period from paragraph 1 herein may not be longer than 60 days as of the receipt of the act on temporary revocation of the license.

Article 18

The Agency, i.e. the competent authority shall permanently revoke the license from the energy entity which does not act in accordance with the act on the temporary revocation of the licence within the set period.

Article 19

The Agency shall publish a decision on the issuing, revocation, i.e. temporary revocation of the license and inform transmission system operator, distribution system operator, i.e. market operator if the entities in question carry out energy activities from Article 2, Item 1) of the Energy Law.

V. LICENCE REGISTER

Article 20

A register shall be kept on issued and revoked licenses.

The register shall be kept by the Agency, i.e. the competent authority according to the procedure set by this Rulebook.

The register shall be public.

Article 21

The inspection of the register shall be provided in the business premises of the Agency, i.e. the competent authority, and the register data can be accessed electronically or in other corresponding manner.

The Agency, i.e. the competent authority shall make decisions against the requests for register inspection and provision of data on energy entities to which license was issued.

Article 22

The register shall contain data on issued and revoked licenses:

- 1) Number of license;
- 2) Name of the energy entity, licensee;
- 3) Head office of the energy entity;
- 4) Energy activity for which the licence was issued;
- 5) Validity period of the licence;
- 6) Data on the number and education of professionally qualified employees of the licensee;
- 7) Data on available funds of the licensee, obtained in accordance with this Rulebook;
- 8) Suspension, i.e. re- commencement of activities by the licensee in accordance with this Rulebook;
- 9) Data on the license validity termination.

VI. TRANSITIONAL AND FINAL PROVISIONS

Article 23

Energy entities shall obtain the energy license for carrying out energy activities within six months at the latest as of the coming into force of this Rulebook, pursuant to the Law.

Article 24

This Rulebook shall come into force on January 1, 2006.

FORM P -1

Number 119-01-00017/2005-10
Belgrade, December 26, 2005

Minister,
Radomir M. Naumov, signed

ENERGY AGENCY OF THE REPUBLIC OF SERBIA	
APPLICATION FOR ENERGY ACTIVITY LICENSE	
General instructions: Fill-in Sections I - VI including the statement on authenticity and validity in this request and attached documents, also attach all required evidence	
Applicant (name and head office – for legal persons; name and address – for entrepreneurs)	Acceptance seal of the Energy Agency of the Republic of Serbia
I hereby submit an application for the issuing of the license for energy activity pursuant to the provisions of the Energy Law ('Official Gazette', № 84/04) and Rulebook on Terms and Methods of Issuing and Revoking Energy Activities License	
I APPLICATION FOR LICENSE ISSUING	
Instruction: Circle only the number of one energy activity. Separate request should be submitted for each energy activity.	
No	Energy activity
1. <input type="checkbox"/>	Electricity generation of the total installed capacity of 1 MW or higher
2. <input type="checkbox"/>	Heat generation in CHPs (combined generation processes)
3. <input type="checkbox"/>	Electricity transmission
4. <input type="checkbox"/>	Transmission system operation
5. <input type="checkbox"/>	Electricity market organisation
6. <input type="checkbox"/>	Electricity trade for tariff customers
7. <input type="checkbox"/>	Electricity distribution
8. <input type="checkbox"/>	Electricity distribution system operation
9. <input type="checkbox"/>	Electricity retail for tariff customers
10. <input type="checkbox"/>	Electricity trade on the electricity market
11. <input type="checkbox"/>	Oil derivatives production
12. <input type="checkbox"/>	Oil transport via oil pipelines
13. <input type="checkbox"/>	Oil derivatives transport via product pipelines
14. <input type="checkbox"/>	Oil and oil derivatives storage
15. <input type="checkbox"/>	Oil and oil derivatives trade
16. <input type="checkbox"/>	Natural gas transport
17. <input type="checkbox"/>	Natural gas transport system operation
18. <input type="checkbox"/>	Natural gas storage
19. <input type="checkbox"/>	Natural gas storage operation
20. <input type="checkbox"/>	Natural gas distribution
21. <input type="checkbox"/>	Natural gas distribution system operation
22. <input type="checkbox"/>	Natural gas retail for tariff customers
23. <input type="checkbox"/>	Natural gas trade for tariff customers
24. <input type="checkbox"/>	Natural gas trade on free market

II		GENERAL DATA ON THE APPLICANT	
Name			
Head Office			
Address			
Company's ID number			
Company's tax ID number			
Phone		Fax	
E-mail			
Responsible person	Name		
	Surname		
	Address		
Account number from the Serbian corporate entities register			
<i>Energy activities for which the applicant holds the license</i>		1.	
		2.	
		3.	
		4.	
		5.	
		6.	
		7.	
		8.	
		9.	
		10.	
<i>Other non-energy activities of the applicant</i>		1.	
		2.	
		3.	
		4.	
		5.	

III		LIST OF ENERGY FACILITIES WITH BASIC TECHNICAL DATA					
Instruction: Section III is not filled-in for activities numbers 5, 6, 9, 10, 15, 22, 23 and 24 from Section I							
III-1 ELECTRICITY GENERATION OF TOTAL INSTALLED CAPACITY OF 1 MW OR MORE/HEAT GENERATION IN CHPs (for activities numbers 1 and 2 from Section I)							
III-1.1 HYDROPOWER PLANTS							
Power plant:				Place:			
HPP type:		(run-of-river, reservoir, pumped-storage, pumping)		River:			
		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
Nº	Name	Unit	Power plant	Generator set			
1	Total number/Generator set label			A1	A2		
2	Generator operation						
2.1	Installed power plant flow/generator set	(m ³ /s)					
2.2	Installed power plant capacity/generator set	(MW)					
2.3	Technical minimum of the power plant/generator set	(MW)					
3	Pumping operation						
3.1	Installed pumping flow of the power plant/pump	(m ³ /s)					
3.2	Installed pumping capacity of the power plant/pump	(MW)					
4	Reservoir						
4.1	Useful volume of the reservoir	(10 ⁶ m ³)					
4.2	Maximum elevation of the reservoir	(mASL)					
4.3	Minimum elevation of the reservoir	(mASL)					
4.4	Tail water elevation	(mASL)					
5	Limitation						
5.1	Irrigation requirements	(m ³ /s)					
5.2	Biological minimum	(m ³ /s)					
6	Anticipated annual generation	(MWh)					
7	Anticipated annual pumping	(MWh)					
8	Year of commissioning						
9	Year of revitalisation						

III-1.2 THERMAL POWER PLANTS							
Power plant		Place:					
№	Name	Unit	Power plant	Generation unit			
1	Total number/unit label			A1	A2		
2	Nominal capacity at the generator	(MW)					
3	Nominal capacity at the transmission outlet	(MW)					
4	Minimum capacity at the generator	(MW)					
5	Minimum capacity at the transmission outlet	(MW)					
6	Auxiliary consumption	%					
7	Specific heat consumption	(kJ/kWh)					
8	Efficiency level at the generator						
9	Efficiency level at the transmission outlet						
10	Basic fuel						
11	Calorific value of the basic fuel	(kJ/kg,m ³ ...)					
12	CO ₂ emission	(kg/MWh)					
13	NO _x (NO ₂) emission	(kg/MWh)					
		(mg/m ³)*					
14	SO ₂ emission	(kg/MWh)					
		(mg/m ³)*					
15	Dust emission	(kg/MWh)					
		(mg/m ³)*					
16	Auxiliary fuel						
17	Year of commissioning						
18	Year of revitalisation						

FORM P -1

III-1.3a COMBINED HEAT AND POWER PLANTS-(COMBINED OPERATION REGIMES) - GENERAL DATA														
Power plant:			Combined operation regime									Condensation operation regime		
Place:			Heat + steam + electricity			Heat + electricity			Steam + electricity			Electricity		
No		Unit	Power plant	Unit		Power plant	Unit		Power plant	Unit		Power plant	Unit	
1	Total number/unit label		{ }	{ A1 }	{ A2 }	{ }	{ A1 }	{ A2 }	{ }	{ A1 }	{ A2 }	{ }	{ A2 }	{ A2 }
2	Nominal capacity at the generator	(MW)	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
3	Nominal capacity at plant outlet	(MW)	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
4	Minimum capacity at the generator	(MW)	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
5	Minimum capacity at plant outlet	(MW)	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
6	Nominal heat capacity	(MWt)	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
7	Minimum heat capacity	(MWt)	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
8	Nominal generation of technological steam	t/h	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
9	Minimum generation of technological steam	t/h	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
10	Auxiliary electricity consumption	%	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }	{ }
11	Specific heat consumption for electricity	(kJ/kWh)		{ }	{ }		{ }	{ }		{ }	{ }		{ }	{ }
12	Total efficiency level			{ }	{ }		{ }	{ }		{ }	{ }		{ }	{ }
13	Efficiency level at transmission outlet			{ }	{ }		{ }	{ }		{ }	{ }		{ }	{ }
14	Year of commissioning			{ }	{ }		{ }	{ }		{ }	{ }		{ }	{ }
15	Year of revitalisation			{ }	{ }		{ }	{ }		{ }	{ }		{ }	{ }

III-1.3b COMBINED HEAT AND POWER PLANTS (COMBINED GENERATION PROCESSES) – data on fuel and emission of gases and dust														
Power plant:			Combined operation regime									Condensation operation regime		
Place:			Heat + steam + electricity			Heat + electricity			Steam + electricity			Electricity		
№		Unit	Power plant	Unit		Power plant	Unit		Power plant	Unit		Power plant	Unit	
				A1	A2		A1	A2		A1	A2		A1	A2
1	Basic fuel 1													
2	Calorific value of fuel	(kJ/kg,m³...)												
3	CO ₂ emission	(kg/MWh)												
4	NO _x (NO ₂) emission	(kg/MWh)												
		(mg/m³)*												
5	SO ₂ emission	(kg/MWh)												
		(mg/m³)*												
6	Dust emission	(kg/MWh)												
		(mg/m³)*												
7	Basic fuel 2													
8	Calorific value of fuel	(kJ/kg,m³...)												
9	CO ₂ emission	(kg/MWh)												
10	NO _x (NO ₂) emission	(kg/MWh)												
		(mg/m³)*												
11	SO ₂ emission	(kg/MWh)												
		(mg/m³)*												
12	Dust emission	(kg/MWh)												
		(mg/m³)*												

III-2 ELECTRICITY TRANSMISSION/TRANSMISSION SYSTEM OPERATION					
(for activities numbers 3 and 4 from Section I)					
III-2.1 TRANSMISSION NETWORK – General data					
1	Transmission area (geographical description)				
2	Neighbouring electric power systems		Number of interconnection transmission lines		
2.1					
2.2					
2.3					
2.4					
2.5					
2.6					
2.7					
2.8					
2.9					
	Total				
3	Electricity distribution companies				
3.1	Total number of electricity distribution companies to which electricity is transmitted				
3.2	Total number of electricity delivery points to distribution systems				
4	Direct consumers				
4.1	Total number of direct consumers				
4.2	Total number of electricity delivery points to direct consumers				
III-2.2 TRANSMISSION NETWORK – sub-stations – in total					
No	Sub-station	Total number of SS	Number of transformers	Total installed capacity	
	(kV/kV)			(MVA)	
1	400/x				
2	220/x				
3	110/x				
4					
5					
III-2.3 TRANSMISSION NETWORK – transmission lines – in total					
No	Voltage level	Overhead	Number of pylons	Cable	Total
	(kV)	(km)		(km)	(km)
1	400				
2	220				
3	110				
4					
5					
	Total				

III-3 ELECTRICITY DISTRIBUTION/ELECTRICITY DISTRIBUTION SYSTEM OPERATION (for activities number 7 and 8 from Section I)			
III-3.1 DISTRIBUTION NETWORK – General data			
ED:			
1	Distribution area (geographical description)		
2	Number of electricity delivery points from the transmission system		
3	Organisational units within the distribution area	Organisational unit area	
3.1			
3.2			
3.3			
4	Neighbouring distribution system	Connected transmission lines	
		Name	Voltage level (kV) Name
4.1			
4.1.1			
4.1.2			
4.1.3			
4.2			
4.2.1			
4.2.2			
4.2.3			

III-3.2 DISTRIBUTION NETWORK – Consumers Data			
ED:			
Organisational unit:		Number of consumers	Annual consumption
			(GWh)
A	Consumers with demand metering		
1	HV consumers 110kV		
2	Total MV		
2.1	MV consumers 35kV		
2.2	MV consumers 20kV		
2.3	MV consumers 10kV		
3	MV consumers 0,4kV		
B	Consumers without demand metering		
4	Households		
5	Commercial sector and others		
C	Public lighting		
TOTAL (A+B+C)			
ED:			
TOTAL ED		Number of consumers	Annual consumption
			(GWh)
A	Consumers with demand metering		
1	HV consumers 110kV		
2	Total MV		
2.1	MV consumers 35kV		
2.2	MV consumers 20kV		
2.3	MV consumers 10kV		
3	MV consumers 0,4kV		
B	Consumers without demand metering		
4	Households		
5	Commercial sector and others		
C	Public lighting		
TOTAL (A+B+C)			

III-3.3 DISTRIBUTION NETWORK – substations – in total				
ED:				
No	Substation	Total number of substations	Total number of transformers	Installed capacity
	(kV/kV)			(MVA)
1	110/x			
2	35/x			
3	20/x			
4	10/0,4			
III-3.4 DISTRIBUTION NETWORK – substations x/0,4				
No	Substation	Total substation capacity (MVA)	Total number of transformers	
1	Organisational unit			
	20/0.4 (kV/kV)			
	10/0.4 (kV/kV)			
	Total OU			
2	Organisational unit			
	20/0.4 (kV/kV)			
	10/0.4 (kV/kV)			
	Total OU			
	Total ED			
III-3.5 DISTRIBUTION NETWORK – substations 35/x				
No	Substation	Total substation capacity (MVA)	Total number of transformers	
1	Organisational unit			
	35/10 (kV/kV)			
	35/20 (kV/kV)			
	Total OU			
2	Organisational unit			
	35/10 (kV/kV)			
	35/20 (kV/kV)			
	Total OU			
	Total ED			

III-3.7 DISTRIBUTION NETWORK – Length of distribution network								
ED:								
№	Voltage level (kV)	Type	Organisational units				Total ED	
			OU 1		OU 2		Length (km)	Number of pylons
			Length (km)	Number of pylons	Length (km)	Number of pylons		
1	110	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 110 kV						
2	35	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 35 kV						
3	20	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 20 kV						
4	10	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 10 kV						
5	0.4	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 0.4 kV						
6	all	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 0.4-110kV						

III – 4 OIL DERIVATIVES PRODUCTION (for activity number 11 from Section I)				
Type of Refinery (circle answer):				
1. Hydro-skimming (simple type) <input type="checkbox"/>		3. Deep conversion (most complex type) <input type="checkbox"/>		
2. Conversion (complex type) <input type="checkbox"/>		4. Other <input type="checkbox"/>		
Refinery capacity:				
Facility	Capacity [t/a]	Origin (Licence)	Year of construction/reconstruction	Year of commissioning
Primary facilities				
Atmospheric distillation				
Vacuum distillation				
Secondary facilities				
FCC (Fluid Catalytic Cracker)				
Hydrocracking				
Visbreaking				
Thermal cracking				
Catalytic reforming (Platforming)				
Isomerisation				
Alkylation				
Other				
Aromate production				
Processing and production of gases				
Bitumen production				
Road bitumen				
Industrial bitumen				
Sulphur production				
Hydro-refinement facilities				
Hydro-desulphurisation				
Hydro-finishing				
Extraction and sweetening of sulphur compounds (MEROX)				
Aminic washing of gases				
Other				
Waste water treatment (circle answer)				
Primary treatment	1. Yes <input type="checkbox"/>	2. No <input type="checkbox"/>		
Secondary treatment	1. Yes <input type="checkbox"/>	2. No <input type="checkbox"/>		
Bio treatment	1. Yes <input type="checkbox"/>	2. No <input type="checkbox"/>		
Energy facilities				
Electricity	1. No <input type="checkbox"/>	2. Energy production <input type="checkbox"/>	3. Non-energy production <input type="checkbox"/>	
Heat	1. No <input type="checkbox"/>	2. Energy production <input type="checkbox"/>	3. Non-energy production <input type="checkbox"/>	
Process fluids (raw water, cooling water, etc)	1. No <input type="checkbox"/>	2. Yes <input type="checkbox"/>		
Note				

III – 5 OIL TRANSPORT VIA OIL PIPELINES (for activity number 12 from Section I)	
Length of oil pipeline [km]	
Section	
Nominal annual capacity [t/a]	
Physical volume of pipeline [m ³]	
Maximum pumping capacity [m ³ /h]	
Operating capacity of transport pumps [m ³ /h]	
Total capacity of terminal – storage for receipt/transport of crude oil [m ³]	
Capacity of transport pumps [m ³ /h]	
Type of oil pipeline	1. Unidirectional <input type="checkbox"/> 2. Bidirectional <input type="checkbox"/>
Flow gauges:	
Inlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Outlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
System for remote monitoring (SCADA)	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Note	
III – 6 OIL DERIVATIVES TRANSPORT VIA PRODUCT PIPELINES (for activity number 13 from Section I)	
Length of product pipeline [km]	
Section	
Nominal transport capacity [t/a]	
Physical volume of product pipeline [m ³]	
Maximum pumping capacity [m ³ /h]	
Total capacity of terminal – storage for inlet/outlet of derivatives [m ³]	
Number and structure of reservoir [m ³]	
Type of product pipeline	1. Unidirectional <input type="checkbox"/> 2. Bidirectional <input type="checkbox"/>
Flow meters:	
Inlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Outlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
System for remote monitoring (SCADA)	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Use (basic derivative)	
Note	

III – 7 OIL AND OIL DERIVATIVES STORAGE/OIL AND OIL DERIVATIVES TRADE (for activities number 14 and 15 from Section I)																		
<p>Note :</p> <p>- In column „Storage purpose“ write-in numbers of oil and oil derivatives stored according the following key :</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">1. Crude oil</td> <td style="width: 33%;">2. Gases (LPG)</td> <td style="width: 33%;">3. Petrols</td> </tr> <tr> <td>4. Jet fuels</td> <td>5. Diesels</td> <td>6. Mazut</td> </tr> <tr> <td>7. Bio fuels</td> <td colspan="2">13 Other fuels (In field „Note“ specify the stored derivative)</td> </tr> </table> <p>- In columns „Loading capacity“ and „Unloading capacity“ leave empty fields if there are no own derivative loading, i.e. unloading pumps into/out of the storage</p> <p>- In column “Access possibilities” write-in abbreviations according to the following key: T – Tank lorry (road transport) R –Tank wagon (railway transport) B – Barges (river transport) P – Product pipeline/Oil pipeline</p> <p>- In column ‘Type’ write-in abbreviation according to the following key: H – above ground level reservoir U – Underground reservoir</p>										1. Crude oil	2. Gases (LPG)	3. Petrols	4. Jet fuels	5. Diesels	6. Mazut	7. Bio fuels	13 Other fuels (In field „Note“ specify the stored derivative)	
1. Crude oil	2. Gases (LPG)	3. Petrols																
4. Jet fuels	5. Diesels	6. Mazut																
7. Bio fuels	13 Other fuels (In field „Note“ specify the stored derivative)																	
№	Storage location	Storage use	Storage capacity [m ³]	Loading capacity [m ³ /h]	Unloading capacity [m ³ /h]	Year of commissioning/reconstr.	Access possibility	Type	Note (internal storage code)									
1.																		
2.																		
3.																		
4.																		
5.																		
6.																		
7.																		
8.																		
9.																		
10.																		
Own laboratory for qualitative analysis of derivatives:			1. Yes <input type="checkbox"/>		2. No <input type="checkbox"/>													
Scales for the measuring tank wagons:			1. Yes <input type="checkbox"/>		2. No <input type="checkbox"/>		Scales for the measuring of tank lorries: 1. Yes <input type="checkbox"/>			2. No <input type="checkbox"/>								
Storage keeper/trader comment:																		

III – 8 NATURAL GAS TRANSPORT/NATURAL GAS TRANSPORT SYSTEM OPERATION (for activities number 16 and 17 from Section I)						
Transport area						
Length of transport system [km]						
Transport system capacity [bill. m ³ /a]						
Operating pressure volume (linepack) [m ³]						
Year of construction						
Year of commissioning						
Connection inlet points – natural gas stations						
Name	Capacity [m ³ /h]			Operating pressure [bar]		
	Min	Max	Real	Min	Max	Operating
Connection outlet points for natural gas						
Name	Capacity [m ³ /h]			Operating pressure [bar]		
	Min	Max	Min	Max	Min	Max
Compressor stations (specify name)		1-	2-	3-	4-	
Installed capacity of compressor [kW]						
Number of units						
Motive power [kW]						
Motor drive						
Maximum designed capacity [m ³ /h]						
Operating capacity [m ³ /h]						
Maximum and minimum pressures (inlet/outlet) [bar]						
International connections		1	2	3	4	
Name and state						
Capacity [mill. m ³]						
Pressure at take-over point Min/Max [bar]						
Number of connections						
Transported amounts in the previous five years [bill. m³]		2001	2002	2003	2004	2005
Remote operation and monitoring system (SCADA)		1. Yes <input type="checkbox"/>		2. No <input type="checkbox"/>		
Data on metering devices						
Number of measuring points						
Number of take-over points without gauges						
Note:						

FORM P - 1

III – 9 NATURAL GAS DISTRIBUTION/NATURAL GAS DISTRIBUTION SYSTEM OPERATION (for activities number 20 and 21 from Section I)													
Distribution area (specify locations)													
Length of distribution system within which activity is performed by locations [km]													
Distribution system													
№	Location	Material	Length [km]	Diameter [DN]	Capacity. [m³/h]	Pressure [bar]			Year		Number of connections		
						Min	Max	Operating	Construction/reconstr.	Commissioning	Design	Constructed	active
1.													
2.													
3.													
4.													
5.													
Annual consumption by months for the previous year [m³]	1.		2.			3.			4.				
	5.		6.			7.			8.				
	9.		10.			11.			12.				
Average consumption by categories for the previous year [m³]	households						industry						
Note													

III – 10 NATURAL GAS STORAGE/NATURAL GAS STORAGE OPERATION				
(for activities number 18 and 19 from Section I)				
Type of storage				
Gas preparation for storage				
Installed capacity of storage [mill. m ³]				
Projected losses [%]				
Number of boreholes				
Daily input amounts [m³]	minimum	maximum		
Daily output amounts [m³]	minimum	maximum		
Maximum pressure [bar]	inlet	outlet		
Minimum pressure [bar]				
Operating pressure [bar]				
Gas line diameter [DN]				
Gas line capacity [m³]				
Data on compressor facility				
Installed capacity of compressor facility [kW]				
Number of units				
Installed capacity of compressor [kW]	1-	2-	3-	4-
Motive power [kW]				
Motor drive				
Maximum projected capacity [m³/h]				
Operating capacity [m³/h]				
Maximum and minimum pressures (inlet/outlet) [bar]				
Note				

V STATEMENTS OF THE APPLICANT			
<p>Instruction: If the applicant is submitting the request for the first time, the statement № 5 Section V should not be filled-in.</p> <p>The statement № 2, Section V should be filled-in only for the activities for which Section IIII is filled in.</p> <p>The statement № 3, Section V should be filled-in only for the activities for which Section IV is filled in.</p> <p>As the undersigned, I hereby guarantee with my signature:</p>			
№	STATEMENTS	YES	NO
1.	The applicant whom I represent is registered for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant whom I represent has the right to use facilities, devices, installations and plants meeting conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection regulations, as well as environmental regulations, necessary for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
3.	The applicant whom I represent factually has professionally qualified staff indicated in this application	<input type="checkbox"/>	<input type="checkbox"/>
4.	The applicant whom I represent possesses funds necessary for carrying out the energy activity for which this license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.	License was not revoked for carrying out the same energy activity from the applicant whom I represent in the past three years prior to the submission of the application	<input type="checkbox"/>	<input type="checkbox"/>
6.	Members of the management body of the applicant whom I represent were not legally convicted for criminal acts related to the performance of any corporate activity	<input type="checkbox"/>	<input type="checkbox"/>

VI		EVIDENCE WHICH NEED TO BE SUBMITTED	
<p>Instruction: Evidence № 3 and 7 Section VI shall be submitted only for activities for which Section III is filled-in. Evidence № 4 Section VI shall be submitted only for activities for which Section IV is filled-in. Evidence № 5.1, 5.2, 5.3 and 5.4 Section VI are alternative. Evidence № 5.3 and 5.6 Section VI shall be submitted by energy entities which have been carrying out energy activity FOR two or more years prior to the submission of this license application. Evidence № 5.4 and 5.7 Section VI shall be submitted by energy entities which have been carrying out the energy activity for less than two years prior to the submission of the license application. Evidence № 5.8 and 5.9 Section VI shall be submitted by the energy entity which has not carried out the energy activity before. Evidence № 6.1 and 6.2 Section VI shall be submitted only by those entities entrusted with the carrying out of energy activity through an Act on Empowerment, i.e. to which concession was granted for carrying out the energy activity.</p>			
№	Evidence (originals and certified photocopies)	Attached (check)	
1.	Account from the Serbian corporate entities register	<input type="checkbox"/>	<input type="checkbox"/>
2.	Act on Establishment	<input type="checkbox"/>	<input type="checkbox"/>
3.	Reports of competent inspectors confirming that facilities, devices, installation or plants meet all stipulated conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection, environmental regulations	<input type="checkbox"/>	<input type="checkbox"/>
4.	Report of the competent inspector verifying that the applicant meets all stipulated conditions regarding professional staff required for carrying out energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.1	Certificate of the business bank certifying that the applicant possesses funds necessary for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.2	Certificate of the business bank confirming that funds may be placed at the disposal of the applicant for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Certificates of business banks on realised turnover and daily average of funds on all current accounts of the applicant for the previous two calendar years	<input type="checkbox"/>	<input type="checkbox"/>
5.4	Certificates of business banks on realised turnover and daily average of funds on all current accounts of the applicant for the period shorter than two calendar years	<input type="checkbox"/>	<input type="checkbox"/>
5.5	Solvency report, i.e. standardised solvency reports of the National Bank of Serbia - <i>BON – 1 Full Solvency Report</i> and <i>BON – 4 Data of Financial Status</i> , issued in accordance with the law	<input type="checkbox"/>	<input type="checkbox"/>
5.6	Balance sheet for the previous two years	<input type="checkbox"/>	<input type="checkbox"/>
5.7	Balance sheet for the period shorter than two years	<input type="checkbox"/>	<input type="checkbox"/>
5.8	Opening balance sheet	<input type="checkbox"/>	<input type="checkbox"/>
5.9	Evidence on ability to provide sufficient funds for carrying out the energy activity defined by the business plan or operation plan, i.e. financial plan of the applicant for the year for which it submits license application (financial part of the fixed capital, financial or other guarantees on execution, warranty or other guarantees in the amount of planned activities)		
6.1	Valid Concession Contract for carrying out the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
6.2	Valid Act on Empowerment for carrying out the energy activity as the activity of public interest	<input type="checkbox"/>	<input type="checkbox"/>

7.	Evidence on the right to use facilities for carrying out the energy activity for which license application is submitted (specify evidence)	<input type="checkbox"/>	<input type="checkbox"/>
8.	Act of the competent authority verifying that members of the management body were not legally convicted for criminal acts related to the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
9.	Evidence on the payment of republic administrative tax	<input type="checkbox"/>	<input type="checkbox"/>

I hereby declare that all data specified in this application and attached documents are true and valid and that I bear full material and criminal responsibility for incorrectness of the specified data.

Responsible person (status):	
Name:	
Surname:	
ID No:	
Date of application submission:	
Place:	
Signature:	
Seal:	

<i>(name of authority)</i>	
APPLICATION FOR ENERGY LICENSE	
General instructions: Fill-in Sections I- VI including the statement on authenticity and validity in this application and attached documents, also attach all required evidence	
Applicant (name and head office – for legal persons; name and address – for entrepreneurs) 	Acceptance seal of the Energy Agency of the Republic of Serbia
I hereby submit a request for the issuing of the licence for carrying out energy activity pursuant to the provisions of the Energy Law ('Official Gazette', № 84/04) and Rulebook on Terms of Issuing and Revoking Energy Activities' Licenses	
I	LICENSE APPLICATION
Instruction: It is permitted to circle only the number of one energy activity. Separate applications shall be submitted for each energy activity.	
№	Energy activity
1. <input type="checkbox"/>	Heat generation in heating plants of the total installed capacity of 1 MW or higher
2. <input type="checkbox"/>	Heat distribution
3. <input type="checkbox"/>	Heat distribution system operation
4. <input type="checkbox"/>	Heat supply of tariff buyers

II		GENERAL DATA ON THE APPLICANT	
Name			
Head Office			
Address			
Company's ID number			
Company's tax ID number			
Phone		Fax	
E-mail			
Responsible person	Name		
	Surname		
	Address		
Account number from the Serbian corporate entities register			
<i>Energy activities for which the applicant holds the license</i>	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
	8.		
	9.		
	10.		
<i>Other non-energy activities of the applicant</i>	1.		
	2.		
	3.		
	4.		
	5.		

III LIST OF ENERGY FACILITIES WITH BASIC TECHNICAL DATA			
Instruction: Section III is not filled-in for activity number 4 Section I			
III – 1 HEAT GENERATION according to units (for activity number 1)			
Unit	Location	Type of fuel	Installed capacity

III – 2 HEAT DISTRIBUTION (for activity number 2)	
Distribution network length	
Annually transmitted energy	
III – 3 HEAT DISTRIBUTION SYSTEM OPERATION (for activity number 3)	
Distribution network length	
Annually transmitted energy	

V STATEMENTS OF THE APPLICANT			
<p>Instruction: If the applicant is submitting the application for the first time, the statement № 5 Section V should not be filled-in. The statement № 2 and 3, Section V should be filled-in only for the activities 1, 2 and 3 of Section I.</p> <p>As the undersigned, I hereby guarantee with my signature:</p>			
№	STATEMENTS	YES	NO
1.	The applicant whom I represent is registered for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant whom I represent has the right to use facilities, devices, installations and plants meeting conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection regulations, as well as environmental regulations, necessary for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
3.	The applicant whom I represent factually has professionally qualified staff indicated in this application	<input type="checkbox"/>	<input type="checkbox"/>
4.	The applicant whom I represent possesses funds necessary for carrying out the energy activity for which this license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.	License was not revoked for carrying out the same energy activity from the applicant whom I represent in the past three years prior to the submission of the application	<input type="checkbox"/>	<input type="checkbox"/>
6.	Members of the management body of the applicant whom I represent were not legally convicted for criminal acts related to the performance of any corporate activity	<input type="checkbox"/>	<input type="checkbox"/>

VI EVIDENCE WHICH NEED TO BE SUBMITTED			
<p>Instruction: Evidence № 3, 4 and 7 Section VI shall be submitted only for activities 1, 2 and 3, Section I. Evidence № 5.3 and 5.6 Section VI shall be submitted by energy entities which have been carrying out energy activity for two or more years prior to the submission of this license application. Evidence № 5.4, Section VI shall be submitted by energy entities which have been carrying out the energy activity for less than two years prior to the submission of the license application. Evidence № 5.5 Section VI shall be submitted by the energy entity which has not carried out the energy activity before. Evidence № 6.1 and 6.2 Section VI shall be submitted only by those entities entrusted with the carrying out of energy activity through an Act on Empowerment, i.e. to which concession was granted for carrying out the energy activity.</p>			
No	Evidence (originals and certified photocopies)	Attached (check)	
1.	Account from the Serbian corporate entities register	<input type="checkbox"/>	<input type="checkbox"/>
2.	Act on Establishment	<input type="checkbox"/>	<input type="checkbox"/>
3.	Reports of competent inspectors confirming that facilities, devices, installation or plants meet all stipulated conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection, environmental regulations	<input type="checkbox"/>	<input type="checkbox"/>
4.	Report of the competent inspector verifying that the applicant meets all stipulated conditions regarding professional staff required for carrying out energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.1	Certificate of the business bank certifying that the applicant possesses funds necessary for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.2	Certificate of the business bank confirming that funds may be placed at the disposal of the applicant for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Balance sheet for the previous two years	<input type="checkbox"/>	<input type="checkbox"/>
5.4	Balance sheet for the period shorter than two years	<input type="checkbox"/>	<input type="checkbox"/>
5.5	Opening balance sheet	<input type="checkbox"/>	<input type="checkbox"/>
6.1	Valid Concession Contract for carrying out the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
6.2	Valid Act on Empowerment for carrying out the energy activity as the activity of public interest	<input type="checkbox"/>	<input type="checkbox"/>
7.	Evidence on the right to use facilities for carrying out the energy activity for which license application is submitted (specify evidence)	<input type="checkbox"/>	<input type="checkbox"/>
8.	Act of the competent authority verifying that members of the management body were not legally convicted for criminal acts related to the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
9.	Evidence on the payment of republic administrative tax	<input type="checkbox"/>	<input type="checkbox"/>

I hereby declare that all data specified in this application and attached documents are true and valid and that I bear full material and criminal responsibility for incorrectness of the specified data.

Responsible person (status):	
Name:	
Surname:	
ID No:	
Date of application submission:	
Place:	
Signature:	
Seal:	